

FRIENDS OF THE DEANERY

Deanery CE Primary School
14 Fox Hollies Road, Sutton Coldfield, B76 2RD

Meeting Minutes

Meeting Date & Time	20th September 2022	Meeting Location	School Staffroom
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Attendees & Apologies

	Elected	Ordinary	Guests
Attendees	Adam Suter Mark Green Claire Hale Dave Rooney Nicola Carter Gemma Knight Alicia Peckett Jenny Wood	Victoria Linney Catheryn Hewitt Natalia Gudrite Hannah Barnwell	
Apologies	Katie Swann Kirsty Cullen Vicky Hawker Emma Taylor Melanie Crane Helen Williams		

Minutes

1. Welcome, Introductions and Apologies.

Adam welcomed everyone to the meeting and individuals introduced themselves.

2. Review of previous minutes.

Minutes from the previous meeting were agreed and signed off.

3. Action Point Review.

AP 323 - Lighting and Pathway to shed - Kirsty - ongoing

AP 326 - Stock take of cupboard and shed - Claire, Mark and Victoria - ongoing - this was done in the summer prior to Disco and Deaneryfest and will be completed again this week ready for the year ahead

AP 327 - Review of Hi-Vis jackets - COMPLETED AND CLOSED

AP 328/ 329 - Deaneryfest - COMPLETED AND CLOSED

AP 330 - Ice Pops - COMPLETED AND CLOSED

AP 331 - Sports Day - COMPLETED AND CLOSED

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4. Financial position

Current Bank Balance £6996.60 - Operating FLoat of £1500.00 which leaves available funds of £5496.60

Ring Fenced funds - A vote was taken on ring fenced funds for the year ahead. Votes were unanimous for the following;

£5000.00 for a Pantomime trip

£430 for selection boxes given to children at Christmas

£600 for Year 6 Leavers Books and DJ

A gift for Easter as discussed but it was decided that the Committee would reconsider this nearer the time, depending on funds available.

5. Recent Events Review

Disco

Dave reported that a record number of 334 children had attended the two summer discos this year and a record profit of £1659.46 was made. It was noted that this had been the first Disco since March 2019 which may have helped.

A good number of parents also volunteered to help with the Disco, this caused a bottleneck getting everyone in through the doors so a new system will be trialled at the next disco, alongside ensuring parents are aware of the roles they have signed up for prior to the event.

Deaneryfest

This was another great success this year, with a profit of £4500. Again it was noted that this was the first since Covid and good weather also helped with attendance numbers too.

Adam and Mark gave thanks to all the staff who had helped and acknowledged that getting volunteers to help on the day had been the biggest challenge. It was suggested that breaking time slots down to 1 hour slots may encourage people to help out more.

For next time, they would like to try using cash instead of tokens on the day and also investigate the use of a better speaker for some music or even the possibility of live music.

Adam also suggested reaching out to parents more going forward to see if anyone can offer different skills or donations ahead of any future events.

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6. Upcoming/ Future Events

The event calendar for the year ahead was shared with everyone. Presently, only 3 Discos and Deaneryfest are confirmed so ideas for other events were discussed.

Adam suggested that a Nursery Welcome Party could be re-introduced this year. It was put to the Committee for a volunteer to take lead on this event and a date to be agreed with school.

AP332 A lead person and volunteer group to be established for a Nursery Welcome Party

Claire mentioned that she would like to host a coffee morning again this term and will investigate dates for this.

AP 333 Claire to liaise with school regarding a date for a Coffee Morning

Santa's Grotto is provisionally booked for 2nd December, Alison Rooney has offered to lead on this again this year.

Adam also introduced National Recycling Week. This was due to be held at the beginning of September but has been postponed so he will update with further information at a later date.

Dave proposed a change of date for the Christmas Disco and requested that it be moved to Friday 25th November.

AP334 - Claire to liaise with Kirsty regarding a change of date for the Disco and possible dates for other future events.

Victoria proposed the idea of selling Christmas cards designed by the children again this year.

AP335 - Victoria to liaise with Kirsty regarding the Christmas card pack and getting designs drawn by children in school.

Mark put forward the idea of hosting a Quiz Night in the Spring Term - date to be confirmed with school

Victoria suggested the idea of hosting a circus and will investigate options for this.

It was noted that an event for Mother's Day and Father's Day is provisionally booked in but discussion is ongoing as to what events could be run.

Claire suggested the idea of an 'Elfdiges' style event for either Christmas, Mother's Day or Father's day. Victoria, Jenny and Nicola offered help with this idea too.

7. Correspondence Received

No correspondence has been received.

8. Funding Requests

All previous funding requests/ ring fenced funds have been paid to school.

There have been no further funding requests yet this year.

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Any Other Business

The meeting was opened for any other business or questions to be raised.

N/A		

Next Meeting:

AGM 8th November